

# 2004 – 2005 AACRAC\* OBSERVANCES

\*AMES AREA CIVIL RIGHTS ADVISORY COMMITTEE

MONTH	OBSERVANCE	ASSIGNMENT	VOLUNTEER(S)
October 2004	Nat'l Disability Employment	Emilie Zehr	
November 2004	Nat'l Native American Heritage	Kent Heikens/ J. Hoelsing	
November 2004	Veteran's Day (11 <sup>th</sup> )	Kent Heikens/ J. Hoelsing	
December 2004	None		
January 2005	MLK Day (21st )	Mark Tomer	
February 2005	Nat'l African-American History	Steve Hanlin	
March 2005	Nat'l Women's History	Amanda Toot	
May 2005	Nat'l Asian/Pacific American Heritage	Loren Jones	
June/July 2005	None		
August 2005	Women's Equality Day (26th)	Louisa Tabatabai	
September 2005	Hispanic Heritage (Sept 15 – Oct 15)	Louisa Tabatabai/Kent Heikens	
October 2005	Disability Employment Awareness	Emilie Zehr	
November 2005	Nat'l Native American Heritage	Tim Anderson	
November 2005	Veteran's Day (11 <sup>th</sup> )	Jeff Hoelsing	

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It is the responsibility of the Assigned individual to carry out planned observance activities possibly including (other activities or ideas are welcome) one or more of the following:

1. Notifying supervisors of volunteer participation.
2. Displaying of posters, including asking permission in special locations. Designated AACRAC boards are available.
3. Consideration for all locations and purchasing extra or duplicate materials is encouraged.
4. Using the AACRAC Website for presenting information.
5. The printing of advertising flyers can be done through NADC Illustration.
6. Present Iowa State University resources including ISU website, speakers, and special events.
7. Broadcast of videos or films requires use of audio-visual equipment and coordination with location support staff and scheduling of room space.
8. Presentations by guest speakers require the reservation of suitable room space and coordination with audio-visual support staff. Additionally, if an honorarium is to be granted, the monetary amount is nominal and varied, (the past practice ranged from \$ 0 to \$100 - \$200, depending on how far the speaker or presenter must travel). An Honorarium is encouraged for all speakers. Honorarium and any expenses incurred by the presenter must be approved by the AACRAC in advance.